

Dear Member of the Service,

As you are aware, the Online filing of PAR(Smart Performance Appraisal Report Recording Online Window viz., SPARROW) is being introduced from the current assessment year i.e. 2013-14 for all IAS officers. It is expected that by now you would have obtained the NIC Mail ID and Digital Signature Certificate(DSC) and checked its compatibility after registration on the system on which it is intended to be used for the purpose of recording PARs. In case you have still not received it, you may get in touch with Principal Secretary(GAD) in the State/JS(Admn.) under the Central Government.

2. It may be noted that the application for using the software would be opened to all the members on 18th March and would be available at <http://sparrow.eoffice.gov.in>. You may start using the application on an experimental basis with your NIC Mail id to have a feel of the system, usage of the DSC dongle, operation of the software etc. In case you encounter any difficulty, please report the issue in the support@HelpDesk facility which would be available in the application and may be used to send your queries. Reply to the queries would be sent very expeditiously.

Regards,

Yours sincerely,

EO & AS